

TEACHER REQUEST FOR HHHS PTSO FUNDS

This form can be used to request funds from the Hollywood Hills High PTSO (HHHS PTSO) to be utilized by classroom teachers and school staff. Teacher members of the PTSO are encouraged to complete this request form and submit it via email to the HHHS PTSO board for review (hhhsPTSO@gmail.com). Funding requests will be reviewed on a quarterly basis (September, November, January, April). If funding is available and the request is approved by the board, the HHHS PTSO will award the funds or materials for teacher use.

Date requested _____ Date needed _____

Amount \$ _____ Requested by _____

Department / Club _____

Reply to _____ Phone _____

Payment to _____ ☐ One-time payment ☐ Annual commitment

Purpose: _____

Educational impact

Additional comments

OTHER SOURCES OF FUNDING	AMOUNT

For HHHS PTSO Board of Directors Use Only		
Date submitted	Board meeting Date	<input type="checkbox"/> Approved <input type="checkbox"/> Declined <input type="checkbox"/> Revised
Request for further information _____ _____		
Requestor advised	Date:	By